



PROJECT FUNDING OFFICER

The Inverallan 20/20 Project Team are looking for a self-employed person to join the Team to help with the Funding stage of the Project.

Contract Details

Start Date: June 2021

Length: June 2021 until February 2022 (approx. 40 weeks)

Hours: 17.5 hours per week

Pay: £35 per hour.

The person appointed will be responsible for all Income Tax, National Insurance and any other taxes and charges relative to fees paid.

PROJECT BACKGROUND

Inverallan is the Church of Scotland congregation in Grantown on Spey. The building provides a space for fellowship and is a place of gathering not just for the congregation and their activities, but for the whole community.

Inverallan 20/20 is a major project aimed at transforming Inverallan Church into a place suitable not only for 21st century worship, but also to serve the needs of the town and surrounding area. The building is the largest space in the northern part of Strathspey and the vision, following extensive local public consultation, is to provide a venue designed for large events, such as concerts and conferences, along with a number of smaller rooms for a range of community uses. It will include a community enterprise-run café, providing employment opportunity for those experiencing challenges getting into the job sector, as well as a Changing Place fully accessible toilet, open 24 hours daily. The existing building has extremely inefficient heating, and a new eco-friendly heating system is to be installed allowing daily use at lowest financial and environmental costs.

Extensive public consultations involving both residents of the area and interested local and regional bodies were undertaken by Voluntary Action in Badenoch & Strathspey and Jura Consultants. From this, inspiring building plans have been developed by Watson Burnett Architects, which have received favourable comments at pre-application stage from Highland Council. A business plan and funding strategy has been developed by Jura Consultants and these indicate that the Inverallan 20/20 project is both achievable and sustainable.

The projected cost of the Inverallan 20/20 project is some £1,100,000 and there will be additional costs such as some professional fees to add to this. Our business plan indicates that around £450,000 can be raised locally through sale of existing assets, donations and local fundraising. The remaining £650,000 will be raised by application to external funders, such as the National Lottery Heritage Fund, Historic Environment Scotland, Regeneration Capital Grant Fund and other relevant Trusts and Foundations.

THE JOB

We are looking for someone with the necessary skills and experience to help take the Project through the next phase, that is;

- with reference to the Funding Support report provided by Jura Consultants, to investigate and make applications to suitable major funding bodies, trusts and other bodies with the aim of securing maximum ethical funding for the Inverallan 20/20 project
- to prepare for the setting up of a Social Enterprise to run the café in the re-ordered building

- to liaise with our partners and other local interested bodies and individuals to further the aims of the project, and to assist with publicity, public relations, and local fundraising efforts as may be agreed with the Steering Group
- to organise the setting up of a suitable governance model to run the cafe and, if required, to liaise with the Steering Group to investigate a management structure for the church complex and events for the completed project
- to assist as required with other aspects of the Project.

A detailed timetable for review and assessment of progress will be put in place, with a series of milestones to be met, and all possible assistance and support given to the appointee as may be required. The Contractor will report to a named volunteer member of the Steering Group of the Inverallan 20/20 project. This Group will comprise a small number of people with appropriate skills drawn from the local community.

REQUIREMENTS

Essential

- Previous project experience of identifying funding sources and preparing applications for similar type of projects
- Strong organisation and time management skills, including the ability to work on own initiative, to multi-task and to prioritise tasks to meet deadlines
- Excellent communication skills to be able to liaise with and present information to the Steering Group and the wider community
- Excellent computer skills including a very good command of MS Office.

Desirable

- Knowledge of local area and awareness of the dynamics of the various Granttown on Spey organisations and interests.

APPLICATIONS

Your application should include how you will meet each specific requirement listed above and how these could be applied to deliver the stated objectives of this phase of the Project.

Closing date for applications is 12 noon on Monday 31st May 2021

The successful applicant will be notified by Monday 7th June. Note that the appointment is dependent on the success of our application for match funding.

Please send your application by email to inverallan2020@gmail.com